
Chief Executive's Office

Please ask for: Mr T Uren
Direct Dial: (01257) 515122
E-mail address: tony.uren@chorley.gov.uk
Date: 21 June 2005

Chief Executive:
J W Davies MA LLM

Dear Councillor

A meeting of the Community Overview and Scrutiny Panel is to be held in the Committee Room, Town Hall, Chorley on Wednesday, 4th January, 2006 commencing at 6.30 pm.

AGENDA

1. **Apologies of Absence**
2. **Declarations of Any Interest**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members' Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the Committee Room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Community Overview and Scrutiny Panel held on 8 November 2005 (enclosed).

4. **Public Participation in the Council's Decision Making Process - Scrutiny Inquiry**
 - a) **Reports on Sub-Groups' Visits** (Pages 5 - 6)

Continued....

The Panel, at its last meeting on 8 November, agreed arrangements for available Members of the two Sub-Groups to attend the following meetings as part of the Panel's collation of evidence for the Inquiry:

Area Forums/Committees Sub-Group

- Pendle Borough Council's West Craven Area Committee meeting on 29 November;
- South Ribble Borough Council's Western Parishes Area Committee meeting on 5 December; and
- Pendle Borough Council's Colne and District Area Committee meeting on 8 December.

The Chairman will invite the Members who were able to attend the above meetings to report their findings on the visits and comment on the perceived effectiveness of the respective Authorities' adopted arrangements.

The Chairman's note on his visit to Pendle Council's West Craven Area Committee on 29 November is enclosed for information.

Public Speaking/Questions Sub-Group

At the last Panel meeting, the Sub-Group members expressed a wish to attend a meeting of West Lancashire District Council's Planning Committee. Unfortunately, none of the members were able to attend the 15 December meeting of the Committee.

The next meeting of the Planning Committee is to take place on Thursday, 19 January 2006 at 7.30pm in the Civic Offices at Ormskirk. The Sub-Group members will be asked to indicate if they are able to observe this meeting.

b) Future Visits

The Panel is reminded of the invitation from West Lancashire District Council for members to attend and observe West Lancashire Annual Council Meeting as an Assembly to be held at the Civic Offices, Ormskirk on Wednesday, 25 January 2006 at 7.30pm. The Annual Assembly concept represents an alternative form of public participation to the Area Forum/Committee model. The Chairman hopes that as many members of the Panel as possible will be able to attend the Assembly.

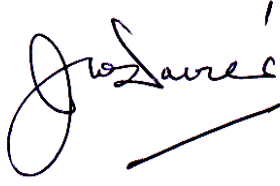
The Chairman has also suggested that the Public Speaking/Questions Sub-Group might benefit from observing the full Council meetings of a few neighbouring Authorities which allow members of the public to participate in the debates and/or ask questions. Details of forthcoming Council meetings in those Authorities where the public participation facility is regularly practised will be presented to the meeting so that Members' attendance and travel arrangements can be co-ordinated.

5. **Overview and Scrutiny Work Programme for 2005/06 (Pages 7 - 8)**

A copy of the 2005/06 Work Programme is enclosed for consideration.

6. **Any other item(s) which the Chairman decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Community Overview and Scrutiny Panel (Councillor Perks (Chair), Councillors Bedford, Birchall, Buckley, Brownlee, Culshaw, Mrs Gray, Morgan, Mrs Smith and Whittaker) for attendance.
2. Agenda and reports to Deputy Chief Executive/Group Director, Head of Public Open Space and Head of Environmental Services for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے: